

Attachment No_1 z_to the Recruitment Regulations

SCHOLARSHIP AGREEMENT

between:

The Institute of Biochemistry and Biophysics of the Polish Academy of Sciences with its registered office in Warsaw (02-106) at ul. Pawińskiego 5a, entered into the Register of Scientific Institutes of the Polish Academy of Sciences under number RIN-II-46/98, holding NIP: 529-10-39-742 and REGON: 000325819, represented by: **Prof. Dr. Hab. Jarosław Poznański – Director of the Institute,**

being the **Beneficiary** within the meaning of the agreement for the implementation and financing of the project under the **PROM Programme - short-term academic exchange** (hereinafter referred to as the **Programme**) agreement no. BPI/PRO/2025/1/00036/U/00001, concluded with the National Agency for Academic Exchange (NAWA), hereinafter referred to as the "Agreement".

and Mr./Ms.: [name and surname, PESEL, alternatively passport number., and residential address]:

.....
..... hereinafter referred to as the "**Project Participant**"

The Parties have established the following terms of the agreement:

PROVISIONS OF THE AGREEMENT:

§ 1 - SUBJECT OF THE AGREEMENT

1. The Parties have mutually decided to implement a scholarship exchange under the Programme in compliance with the provisions of the Agreement with NAWA.
2. The source of financing for the Programme is the European Funds for Social Development 2021-2027 (FERS).
3. The Project Participant declares and confirms that they have read the Recruitment Regulations for participation in the project (version 1) and the obligations imposed on them, and accepts them.
4. The Project Participant declares and confirms that they belong to the project target group, i.e., they are a doctoral student / researcher / academic teacher as defined by the foreign host institution.
5. The Project Participant submits a statement regarding the validity of the data contained in Annex No. 1 to this agreement.

6. IBB shall provide the Project Participant with funding for the implementation of (..... *please specify the type of mobility*) hereinafter referred to as the Action, in accordance with the approved application.
7. The Project Participant accepts the funding and undertakes to carry out the mobility referred to in section 6.
8. The Project Participant declares that they have read and accept the terms of this agreement.
9. Introduction of any changes to this agreement requires a written form under pain of nullity.

§ 2 – DURATION OF THE AGREEMENT

1. The Agreement enters into force on the date of its conclusion, i.e., after signing by the last of the parties.
2. The Mobility shall commence on and end on

§ 3 – MOBILITY FINANCING

1. Funding for costs associated with mobility amounts to PLN, in words: The above amount consists of an amount intended for travel in the amount of PLN, an amount intended for maintenance costs in the amount of PLN, and a scholarship in the amount of PLN.
2. In the term of 14 days from the completion of the mobility, the Project Participant is obliged to deliver:
 - o a mobility report
 - o an electronically completed evaluation survey (the link to the survey will be provided on the day the mobility ends)
 - o a presentation of the results of the action prepared for the Seminar
 - o documents allowing the determination of the duration of the Mobility (e.g., boarding passes, train tickets, etc.)

§ 4 PAYMENTS TO PROJECT PARTICIPANTS

1. Within 14 days of the entry into force of this agreement, the first tranche of payment in the amount of PLN shall be ordered to the Project Participant's bank account in accordance with § 4 section 5.
2. Within 14 days of submitting the documents referred to in § 3 section 2 to the DWBN, the second tranche of payment in the amount of PLN shall be ordered to the Project Participant.
3. If the Project Participant fails to fulfill the obligation to deliver the documents referred to in § 3 section 2, they are obliged to return the entire amount received.
4. In the event of loss of doctoral student or researcher/academic teacher status in accordance with the content of Annex No. 1 to this agreement, before the commencement or during the exchange referred to in § 1 section 1, the Project Participant is obliged to immediately return the entire funding.

5. Payments will be made by bank transfer to the participant's account: Name of the bank: Exact name of the account holder: Full account number (including IBAN/BIC bank codes):
6. The Participant declares that they acknowledge that the payment referred to above may be ordered no later than 30.09.2026 and realized exclusively in Polish Zloty.
7. The Project Participant bears any potential costs resulting from exchange rate differences, bank fees associated with the transfer execution, as well as all costs resulting from providing incorrect or incomplete data necessary to execute the transfer.

§ 5 – APPLICABLE LAW AND JURISDICTION

1. The granting and payment of funding under the Programme is made on the basis of the provisions of this agreement, taking into account the provisions of the Recruitment Regulations for participation in the project.
2. Any disputes related to this agreement shall be settled in accordance with Polish law.

§ 6 - FINAL PROVISIONS

1. The court competent to settle any disputes arising from this agreement shall be the Court having jurisdiction over IBB PAN.
2. This agreement has been drawn up in two identical copies, one for each of the parties.

Project Participant (Name and surname)

Signature Place and date

Director of IBB PAN (Name, surname)

Signature Place and date

Annex No. 1 to the Agreement - Statement of status

Name and surname:

Academic degree:

I declare that I am (cross out unnecessary):

1. A Doctoral student in accordance with the definition applicable in (name of institution)
2. A Researcher / Academic teacher in (name of institution)

The Institution (name) meets the access criteria in the Project, i.e., it is a Research Institute, University, or other unit whose main area of activity is conducting scientific research.

Signature

Date

Annex No. 2 to the Agreement - Consent for Personal Data Processing

Candidate's Consent for Personal Data Processing

Purpose and Basis for Data Processing: Your personal data will be processed for:

10. Fulfilling obligations related to the scholarship agreement and documentation, including documenting, creating mobility reports, and NAWA mobility evaluation (Art. 6(1)(b) and (c) GDPR),
11. Publishing one's image and accounts of the mobility – solely in the case of consent (Art. 6(1)(a) GDPR).

Scope of Processed Data: Identification data, contact details, employment/doctoral status data, mobility data, data required by NAWA, and – optionally – one's image may be processed.

Voluntary Provision of Data: Providing data is necessary to participate in the Project. Consent for image publication is voluntary and does not affect participation.

Candidate Declarations

Mandatory Declaration

I, the undersigned, declare that I have read the GDPR information clause and acknowledge that my personal data will be processed by IBB PAS in accordance with its content.

Date and signature:

Additional Consent – Optional

I consent to the processing and publication of my image and a brief account of the mobility on social media and the IBB PAN website.

YES NO

Date and signature:

Candidate
