



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



Attachment No. 4b to the Recruitment Regulations

REPORT ON FOREIGN TRAVEL
(CONFERENCE TRIPS / SHORT TRAINING TRIPS)

1. PARTICIPANT INFORMATION

(To be filled in by the participant)

Name and Surname, Academic Degree	Participant Status
	PhD Student / Researcher

2. INFORMATION ON THE COMPLETED SHORT-TERM ACADEMIC EXCHANGE

Host Unit / Conference Organiser:

Name of Conference / Training:

Departure Date: _____

Return Date: _____

Country: _____



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Event Address: _____

Type of Trip:

- ☐ In-person (Yes/No)
- ☐ Hybrid (Yes/No) — number of in-person days: _____, number of remote days: _____

3. SUBSTANTIVE REPORT

Please briefly describe: (max 500 words)

1. For training trips - The training program and the planned method of utilising the competencies that will be acquired by the participant during the trip:

2. For conference trips – The general subject matter and selected presentation topics from the conference (please list at least one presentation that may serve as inspiration for the participant's further work):

3. Established collaborations: List persons and potential topics for cooperation:

4. Connection of tasks realised during the exchange with the project subject matter

(Project concerns organism-environment interactions):

5. AI-related topics discussed during training/conferences (if applicable):



6. Other significant observations:

4. BENEFITS OF MOBILITY

Please describe, in a few sentences, the competencies that were obtained/improved through participation in the selected form of support by defining what knowledge, skills, or social competencies you gained (max 200 words):

ACHIEVED MOBILITY RESULTS

(More than one answer can be marked)

- ☐ Improvement of PhD thesis quality / obtaining additional materials for habilitation
- ☐ Preparation of a joint publication
- ☐ Acquisition of data for a joint international research project
- ☐ Acquisition of data or establishment of collaboration for a project to be submitted independently
- ☐ Familiarisation with modern research methods
- ☐ Acquiring skills in using modern equipment
- ☐ Other: _____ (please specify)



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5. ATTACHMENTS:

- ☐ Presentation/posters and conference agenda (*if applicable*)
- ☐ Certificate of course/training/summer school completion (*if applicable*)
- ☐ Other documents certifying the acquisition of competencies (*in the case of mobility, where it is not possible to obtain any of the above certificates*)
- ☐ Note: If obligated at the application stage to prepare a report for publication in IBB PAN social media, please attach a short popular science report.

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PLACE AND DATE	LEGIBLE SIGNATURE OF THE PARTICIPANT



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TEMPLATE OF A SHORT TRIP REPORT FOR PUBLICATION PURPOSES

Host Unit: _____

Type of Trip: _____

Please describe the mobility experience, the benefits obtained, and any additional observations in a "popular science" manner for a lay audience (max 1000 characters):

Please attach visual materials (photos/figures).

Here I consent to the publication on social media and on the IBB PAS website of the information provided in the Abbreviated Report

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Date and signature