



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



Annex No. 3a to the Recruitment Regulations

APPLICATION OF AN IBB PHD STUDENT FOR PARTICIPATION IN SHORT-TERM ACADEMIC EXCHANGE

1. INFORMATION ABOUT THE CANDIDATE

(To be filled in by the candidate)

First and last name	
Name of Doctoral School	
Year and discipline of education in the doctoral school	
Title of PhD thesis	
Supervisor (first and last name)	

2. INFORMATION ON PLANNED SHORT-TERM ACADEMIC EXCHANGE

(To be filled in by the candidate. More than one form of support can be selected provided it is implemented during the same trip, e.g., a conference combined with workshops)



FORM OF SUPPORT	Destination country	Planned dates	Planned fees associated with the selected form of support
<input type="checkbox"/> active participation in a conference <input type="checkbox"/> trainings / courses / workshops <input type="checkbox"/> summer / winter school <input type="checkbox"/> research internship <input type="checkbox"/> study visit <input type="checkbox"/> equipment testing / measurements <input type="checkbox"/> acquisition of materials <input type="checkbox"/> preparation of a grant application		from ... to ... (must include travel time)	<input type="checkbox"/> Yes, amount: <input type="checkbox"/> No

Type of trip:

- **In-person:** Yes / No
- **Blended (Hybrid):** (Yes / No) - number of in-person days:, number of remote days:

Duration of mobility in days (including travel):

Name of host institution/branch/laboratory (full name + faculty/department/lab, if applicable):

.....

Contact person at host institution (name, surname, function, e-mail):

.....

Language of mobility and candidate's proficiency level (please specify your language proficiency level):

.....



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



For Conference and training trips: name and date of conference/training and link to the event:

.....

3. SUBSTANTIVE DESCRIPTION

Characteristics of the host centre and justification of choice * (max 100 words)

(Conferences: please state the rank of the event; internships/visits: description of the research centre; training: description of the training unit.)

.....

.....

Characteristics of the scientific supervisor at the host unit and their role in the planned activities (max 100 words)

(To be filled in only by persons going on an internship or study visit.)

.....

.....

Description of planned activities during the trip * (max 300 words)

Depending on the type of trip:

- *Internships/visits: description of research, expected results, method of making results available*
- *training: subject and scope of training*
- *conferences: subject of presentation/poster*

.....

.....

How does the goal of the exchange fit into the project theme "Interactions of organisms with the environment"? * (max 100 words)

.....

Will AI mechanisms be used during the trip? *

.....

If yes, please briefly describe how AI will be used: (max 100 words)



4. MOTIVATION AND EFFECTS OF THE TRIP

Objectives of the trip (more than one answer can be selected):

- improvement of PhD quality (achieving quality that would not be possible without mobility)
- preparation of a joint publication – (topic/proposed place of publication)
- development of assumptions for a joint research project with international scope – (topic/expected funding source)
- development of assumptions for a project submitted independently – (topic/expected funding source)
- familiarization with modern research methods – (which ones)
- acquiring skills in using modern equipment – (what equipment/how the skill affects scientific career development)
- other – (please specify)

Competences to be acquired or improved as a result of the trip * (max 100 words)

Please indicate new knowledge, skills, and social competences.

.....

.....

5. IMPACT OF MOBILITY ON SCIENTIFIC CAREER DEVELOPMENT

Indicate the stage of scientific career you are currently at (more than one answer can be selected):

- I am conducting an independent research project
- I am the lead author (i.e. the first or corresponding) of at least one scientific publication
- I am a member of an international research team (which one):
- other – (please list other scientific achievements)

How will the mobility contribute to the development of your scientific career (more than one option can be selected)?

- achieving scientific independence, e.g., through the publication of an article in which I am the first author
- obtaining an academic degree

- obtaining long-term employment in a foreign research centre
- creating a spin-off and commercialization of research results
- other – (please list other expected benefits)

6. OTHER REQUIRED DOCUMENTS - PLEASE ATTACH

- Invitations from the host centre or confirmation of acceptance for a course, summer school, or other forms of education
- Confirmation of the qualification of a paper/poster for a conference

7. OBLIGATIONS

If the application is selected for funding, I undertake to prepare a report on the mobility and consent to its publication on IBB PAN social media. **(Yes/No)**

If the application is selected for funding, I undertake to familiarise myself with and describe good practices for AI in research at the destination. **(Yes/No)**

In the event of a positive evaluation of the application and implementation of mobility, I undertake to:

1. Sign a Scholarship Agreement.
2. Participate in the preparation of an Individual Mobility Plan.
3. Fill out the electronic form in the NAWA electronic system.
4. Complete mandatory remote courses in the field of equality, non-discrimination, and ethical conduct of research.
5. Submit a Report on Stay Abroad after the end of mobility together with:
 - a certificate signed by a person representing the foreign host centre, in the case of mobility: participation in a summer/winter school;
 - short-form education or a poster/presentation for mobility: conferences, an agenda with the presentation visible.
6. Fill out an evaluation survey.
7. Participate in the assessment of acquired competences.
8. For mobilities in which the participant committed to preparing a research project: submit a project outline and information on the planned source of funding.
9. For mobilities in which the participant committed to preparing a publication: submit an abstract of the publication manuscript.
10. Conduct a presentation of mobility results during a seminar if this is included in the mobility plan.

.....



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



PLACE AND DATE	LEGIBLE SIGNATURE OF THE CANDIDATE

DATE	SIGNATURE OF THE PHD SUPERVISOR

(Note: the application will be digitized and available as an electronic form)



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



Application Evaluation Sheet

ACCESS CRITERIA

(To be filled in by the Recruitment Committee)

Access Criterion	Yes / No
Applicant belongs to the target group	
Mobility duration is min 5 and max 30 days	
Mobility falls within the project timeframe i.e., until	

FORMAL CRITERIA

Formal Criterion	Yes / No
The theme of the mobility fits into the project theme	
The topic of mobility aligns with the candidate's dissertation thesis	

SUBSTANTIVE CRITERIA

NUMBER OF POINTS AWARDED	pts (.... / min 8)
---------------------------------	---------------------------



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



<p>The application receives / does not receive funding</p>	<p>.....</p> <p>.</p>
---	-----------------------

REPRESENTATIVE OF THE RECRUITMENT COMMITTEE

PLACE AND DATE: