



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
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Annex No. 1 to the Recruitment Regulations

SCHOLARSHIP AGREEMENT

The Institute of Biochemistry and Biophysics of the Polish Academy of Sciences, headquartered in Warsaw (02-106) at 5a Pawińskiego Street, entered into the Register of Scientific Institutes of the Polish Academy of Sciences under number RIN-II-46/98, NIP: 529-10-39-742, REGON: 000325819, represented by: Prof. Jarosław Poznański, PhD, DSc – Director of the Institute,

being the Beneficiary under the agreement for the implementation and financing of the project under the PROM Program – short-term academic exchange (hereinafter the Program), agreement No. BPI/PRO/2025/1/00036/U/00001, concluded with the Polish National Agency for Academic Exchange, hereinafter the “Agreement”. hereinafter the “IBB PAS”

and Ms./Mr.:

[first and last name, PESEL if applicable, otherwise passport number and address]:

..... hereinafter the “Project Participant”

The Parties have agreed to the following terms of the agreement:

§ 1 SUBJECT OF THE AGREEMENT

1. The Parties mutually agree to carry out a scholarship exchange under the Program in accordance with the provisions of the Agreement with NAWA.
2. The source of funding for the Program is the European Social Development Funds 2021–2027 (FERS).
3. The Project Participant declares and confirms that they have read the Recruitment Regulations for participation in the project (version 1), understand the obligations imposed on them, and accept them.
4. The Project Participant declares and confirms that they belong to the project’s target group, i.e. they are a doctoral candidate or academic staff member in accordance with the definition included in the Recruitment Regulations.



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5. The Project Participant submits a declaration on the accuracy of their personal data, attached as Annex No. 3 to this agreement.

6. IBB PAS shall provide the Project Participant with funding for the implementation of: (..... type of mobility and place of mobility (country/institution)) hereinafter the "Activity".

7. The Project Participant accepts the funding and undertakes to carry out the Activity referred to in paragraph 6.

8. The Project Participant declares that they have read and accept the terms of this agreement. Any amendments to this agreement require written form under penalty of nullity.

§ 2 DURATION OF THE AGREEMENT

1. The agreement enters into force on the date of its conclusion, that is, upon signature by the last of the Parties.

2. The Activity shall begin on and end on

§ 3 FUNDING OF THE ACTIVITY

1. The funding for costs related to the Activity amounts to PLN, in words: This amount includes travel costs of PLN, subsistence costs of PLN, and a scholarship of PLN. The registration fee/training fee amounts to PLN (or not applicable).

2. Within 14 days after completion of the Activity, the Project Participant is obligated to submit:

- a relevant travel report,
- a certificate confirming proper completion of the Activity issued by the Foreign Unit or proof of participation in a conference (poster/presentation/conference agenda),
- a project outline (applicable/not applicable),
- a manuscript abstract (applicable/not applicable),
- a completed electronic evaluation survey (link....),
- a presentation of the results prepared for the Seminar,
- a certificate of acquired competencies confirmed by an IBB expert,
- a shortened version of the report for publication purposes (applicable/not applicable),
- documents allowing verification of the duration of the Foreign Trip (e.g. boarding passes).

§ 4 PAYMENTS TO PROJECT PARTICIPANTS



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1. Within 14 days from the entry into force of this agreement, the first payment installment of PLN shall be transferred to the bank account of the Project Participant in accordance with paragraph 4.
2. Within 14 days after submission to RMU (Research Management Unit) of the documents referred to in § 3 paragraph 2, the second payment installment of PLN shall be made to the Project Participant.
3. If the Project Participant fails to meet the obligation to provide the documents referred to in § 3 paragraph 2, the Project Participant must return the entire amount received.
4. If the Project Participant loses their status as a doctoral candidate or academic staff member of IBB as defined in Annex No. 3 to this agreement, prior to or during the exchange referred to in § 1 paragraph 1, the Project Participant must immediately return all funding.
5. Payments will be made via bank transfer to the Participant's account: Bank name:
Account holder name: Full account number (including IBAN/BIC codes):

The Participant acknowledges that payment may only be made in Polish zloty and no later than 30.09.2026. The Participant bears any potential currency exchange differences, bank fees, and any costs arising from incorrect or incomplete transfer data.

§ 5 GOVERNING LAW AND JURISDICTION

The granting and disbursement of funding under the Program is carried out based on the provisions of this agreement and the Recruitment Regulations. Any disputes arising from this agreement shall be resolved in accordance with Polish law.

§ 6 FINAL PROVISIONS

1. The competent court for disputes arising from this agreement shall be the court having jurisdiction over IBB PAS.
2. This agreement has been drawn up in two identical copies, one for each Party.

Project Participant

For IBB

.....

.....

Name and surname

Name, surname, position

Signature

Signature



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Place and date

Place and date



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Annex No. 1 to the Agreement – Declaration of Participant Status

I declare that I am (cross out as appropriate):

- A doctoral candidate, admitted to the Doctoral School of Molecular Biology of the Institute of Biochemistry and Biophysics PAS, having taken the oath, not removed from the list of doctoral candidates and not having submitted the doctoral dissertation.
- A representative of IBB PAS academic staff employed under an employment contract in a research or research-related position, with IBB PAS being my primary place of employment.

Signature: _____

Date: _____



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Annex No. 2 to the Agreement – Declaration of Completed Courses/Training

I declare that within the year prior to submitting the application, I have completed the following courses:

Course on ethical research conduct: (to be completed)

Course on equality, non-discrimination, intercultural issues: (to be completed)

Signature: _____

Date: _____