**Application for a research grant for doctoral students of the Doctoral School and participants of doctoral studies at IBB PAN- Minigrant [[1]](#footnote-1)**

**Application registration number[[2]](#footnote-2): FBW ……………**

1. **APPLICANT**

Name and surname:

ORCID number:

e-mail:

Year of education:

Doctoral Studies / Doctoral School[[3]](#footnote-3):

1. **BASIC INFORMATION**

Project title:

Keywords (3 to 5 words):

Requested implementation time ( months)[[4]](#footnote-4):

Requested grant amount:

Is the application submitted for the second time: Yes / No3

Supervisor:

Organizational unit (Laboratory / Department):

Head of the organizational unit:

1. **ABSTRACT** (maximum 210 words)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut elit risus, accumsan in pharetra et, placerat eu arcu. Nam purus purus, dignissim sit amet felis sed, consectetur rhoncus arcu. Vestibulum placerat rutrum facilisis. Nam sollicitudin nunc felis, sit amet volutpat erat cursus a. Duis mollis quis sapien quis iaculis. Aliquam eu enim blandit est lacinia condimentum. Pellentesque tempus, eros sit amet consequat aliquet, nisl justo fermentum mauris, ac accumsan arcu ante ac ligula. Vestibulum velit dui, pulvinar eget orci a, iaculis dictum purus. Donec pulvinar ultrices dolor, ac ullamcorper turpis feugiat non. Maecenas nibh lectus, dignissim aka posuere sit amet, rhoncus ut turpis. Nullam sed enim quis velit mattis pellentesque vitae quis nunc. Donec justo lectus, finibus malesuada neque ac, finibus egestas erat. Suspendisse et orci sit amet nunc aliquet elementum ac a augue. Ut id viverra sapien. Nam et facilisis justo, et tincidunt turpis. Donec vestibulum ut ante consectetur viverra. Mauris vitae velit a libero dictum mattis at at diam. Duis aliquam condimentum efficitur. Nullam eu ante facilisis, elementum lectus a, tempor augue. Interdum et malesuada fames ac ante ipsum primis in faucibus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Ut in dui id mi bibendum faucibus. Duis et porta nunc, et finibus.

1. **SUBJECT DESCRIPTION in accordance with the scheme below** (maximum 4 pages of standard text - Calibri 11 points; spacing 1.15 line spacing; all margins 2 cm)
	1. **Scientific purpose of the planned research** (description of the problem to be solved, questions or research hypotheses)

**4.2** **Justification for undertaking the research problem** (brief presentation of the current state of knowledge, significance of the planned research, description of the research work carried out so far and the obtained results constituting the basis for the planned research (if applicable))

**4.3 Planned experiments, the manner of their conduct and the expected results**

**4.5 Indicate relations to research carried out in projects run by the doctoral supervisor (list similar tasks with the supervisor's project including project identifiers and indicate the differences proposed in the Project)**

**4.6 Literature**

The list of literature should be prepared in the following format:

Syed AM, Taha TY, Tabata T, Chen IP, Ciling A , Khalid MM, Sreekumar B, Chen PY, Hayashi JM, Soczek KM, Ott M, Doudna JA. Rapid assessment of SARS-CoV-2 evolved variants using virus-like particles. Science. 2021. doi: 10.1126 / science.abl6184. PMID: 34735219

1. **SCHEDULE OF RESEARCH**

|  |  |
| --- | --- |
| **Research task** | **Implementation period[[5]](#footnote-5)** |
|  |   |
|  |  |
|  |  |

1. **BUDGET**
	1. Materials and reagents

|  |  |  |
| --- | --- | --- |
| **Name** | **Justification**  | **Estimated Cost (PLN)** |
|  |  |  |
|  |  |  |
| **TOTAL:** |  |

* 1. Services

|  |  |  |
| --- | --- | --- |
| **Name** | **Justification** | **Estimated Cost (PLN)** |
|  |  |  |
|  |  |  |
| **TOTAL:** |  |

* 1. Small laboratory equipment, specialized software, access to infrastructure

|  |  |  |
| --- | --- | --- |
| **Name** | **Justification** | **Estimated Cost (PLN)** |
|  |  |  |
|  |  |  |
| **TOTAL:** |  |

* 1. Computer equipment (only for projects planning a significant number of bioinformatic analyzes or analysis of large data sets)

|  |  |  |
| --- | --- | --- |
| **Name** | **Justification** | **Estimated cost (PLN)** |
|  |  |  |
|  |  |  |
| **TOTAL:** |  |

* 1. Indirect costs (20% of the requested amount):
	2. List of materials, reagents, and specialist software necessary for implementation mini-grant and available for the doctoral student to conduct research without the need to purchase from the funds of the proposed project.
1. **DECLARATIONS**

I declare that in the case of planning research requiring approvals, opinions, permits or authorisation of competent authorities / commissions, I undertake to obtain them before starting the research.

I declare that I accept the Regulations of the PhD research grants program.

I consent to the processing of my personal data in accordance with the attached information clause.

…………………………………………………

date and signature of the applicant

I declare that I have read the above application and that I will supervise the implementation of the described research.

I declare that I accept the Regulations of the research grants program for doctoral students and undertake to prepare a report on the implementation of the project in the situations provided for in these Regulations.

I declare that the planned research does not duplicate research financed from other sources.

I consent to the processing of my personal data in accordance with the attached information clause.

…………………………………………………

date and signature of the supervisor

…………………………………………………

date and signature of the auxiliary supervisor (if applicable)

I declare that I have read the above application and recommend the research described in it in the organizational unit I manage.

 …………………………………………………

date and signature of the head of the unit

**Fulfilling the obligation imposed by art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (hereinafter: "GDPR" ), please find enclosed information on the personal data we process.**

|  |  |
| --- | --- |
| **PERSONAL DATA ADMINISTRATOR**  | The administrator of your personal data is the Institute of Biochemistry and Biophysics of the Polish Academy of Sciences with its seat in Warsaw at Pawińskiego 5a (02-106 Warsaw), entered into the register of institutes of the Polish Academy of Sciences under the number RIN-II-46/98, with the NIP number: 526-10-39-742, with the REGON number: 000325819. Contact with the Administrator is possible at phone number 22 592 11 08 and e-mail address secretariate@ibb.waw.pl. |
| **DATA PROTECTION INSPECTOR**  | The administrator has appointed the Data Protection Officer. Contact with the Inspector is possible at iodo@ibb.waw.pl. |
| **PROCESSINGOF PERSONAL DATA** | **Purposes of processing** | **Legal basis** | **Period of processing**  |
| Fulfillment of rights and obligations related to the application for a research grant.  | Art. 6 sec. 1 lit. a) GDPR(the data subject has consented to the processing of his personal data for one or more specific purposes)  | We process personal data for the duration of the consent. |
| Investigation and defense against claims | Art. 6 sec. 1 lit. f) GDPR (processing is necessary for the purposes of the legitimate interests pursued by the administrator or by a third party, except where these interests are overridden by the interests or fundamental rights and freedoms of the data subject, requiring the protection of personal data , in particular when the data subject is a child) | The period of pursuing claims, no longer than until the limitation period. |
| **CATEGORIES OF DATA RECIPIENTS** | The recipients of personal data may be:1. Administrator's employees;
2. entities with which the Administrator has concluded a cooperation agreement, in particular entities providing accounting, legal, postal, courier and IT services;
3. all entities visiting the Administrator's website.
 |
| **TRANSFER OF DATA** | Personal data is not transferred outside the territory of the Republic of Poland. |
| **YOUR RIGHTS** | You have the right to:1. request access to personal data (Article 15 of the GDPR) - the right to obtain from the Administrator confirmation as to whether your personal data is being processed, and if so, to access it. The administrator will provide you with a copy of the personal data subject to processing on request. For any subsequent copies you request, the Administrator may charge a reasonable fee based on administrative costs;
2. rectification of personal data (Article 16 of the GDPR) - taking into account the purpose of processing, you have the right to immediately rectify your personal data that is incorrect and to request supplementing incomplete personal data.
3. deletion of personal data ("the right to be forgotten") (Article 17 of the GDPR) - the right to request the immediate deletion of your personal data. In this situation, the Administrator is obliged to delete your personal data, provided that one of the following conditions is met: (i) the personal data is no longer necessary for the purposes for which it was collected, (ii) the consent on which the processing is based has been withdrawn and The administrator has no other legal basis for the processing, (iii) the personal data has been processed unlawfully, (iv) the personal data must be deleted in order to comply with the legal obligation. It is not possible to exercise the right to delete personal data, if the Administrator is obliged under the law to further process personal data to the extent specified by the relevant provisions of law or for the purposes necessary to establish, assert or defend claims.
4. restrictions on the processing of personal data (Article 18 of the GDPR) - the right to request the Administrator to limit the processing of personal data in the following cases, when: (i) you question the accuracy of the personal data processed by the administrator, (ii) the processing of your personal data is unlawful, and you have objected to the deletion of your personal data, (iii) the Administrator no longer needs your personal data, but they are needed to establish, assert or defend claims. If the right to limit the processing of personal data is exercised, the Administrator may process your personal data, with the exception of their storage, only with your consent or to establish, assert or defend claims or to protect the rights of another natural or legal person or due to important public interest considerations.
5. transfer of personal data - under certain conditions (Article 21 of the GDPR) - the right to receive your personal data in a structured, commonly used, machine-readable format, processed by the Administrator and to send them to another entity. This right applies if the data is processed on the basis of consent or in connection with a contract.
6. objection - the right to object to the processing of data based on the legitimate interest of the Administrator (i.e. pursuant to Article 6 (1) (f) of the GDPR). In such a situation, the Administrator will not be able to further process data for these purposes, unless there are valid legally justified grounds or data are needed to pursue claims. The right to object to data processing does not apply if: (i) the processing of personal data is based on consent - in such a situation, however, you can withdraw consent, (ii) data processing is necessary for the performance of a contract to which you are a party, (iii) processing is necessary for the Administrator to fulfill a legal obligation.
7. submit a complaint to the supervisory body dealing with the protection of personal data if it is found that the processing of personal data violates the provisions of the GDPR.
8. withdrawal of consent - the right to withdraw consent to the processing of personal data at any time. Withdrawal of consent will not affect the lawfulness of the processing which was carried out on the basis of your consent before its withdrawal.
 |
| **DATA CATEGORIES**  | We process the personal data indicated in the research grant application. |
| **ADDITIONAL INFORMATION** | Providing personal data was voluntary based on your consent.Personal data will not be used to make automated decisions, they will not be used for profiling. |

1. The application should be completed in Polish or English. [↑](#footnote-ref-1)
2. To be completed by the Research Management Unit. [↑](#footnote-ref-2)
3. Delete as appropriate. [↑](#footnote-ref-3)
4. The maximum implementation period is 8 months - from March to October. The implementation period may not exceed the duration of the education / doctoral studies provided for in the program. [↑](#footnote-ref-4)
5. Please indicate in which months the task will be performed, e.g. 3-7, 1-3 [↑](#footnote-ref-5)